

23 May 2016

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith, Cumbria, CA10 3HY. t. 07584 251 448, e. crpc@vistaprojects.co.uk

Minutes of the Annual Meeting of Crosby Ravensworth Parish Council held on the 23 May 2015 in Crosby Ravensworth Parish Archive at 7:30pm

- Present Mrs Joan Raine, Mr David Hewitt, Mrs Alison Robinson, Mr David Graham, Mr Andrew Beatham, Mrs Virginia Holroyd, Mr Christian Barnes (Clerk).
No members of the public were present.
- Apols. Apologies were received from Mike Archer.
- 001/16 David Hewitt was re-elected to the Chairmanship. (Proposed DG, Seconded JR) Unanimous.
- 002/16 David Hewitt signed the Declaration of Acceptance of Office.
- 003/16 David Graham was elected to the role of Vice Chairman (Proposed DH Seconded AR) Unanimous.
- 004/16 Declarations of Pecuniary Interest. Councillors were reminded to keep their DPI's up to date.
- 005/16 The Clerk granted a Group dispensation to all councillors to set a precept.
- 006/16 It was resolved that the Chairman was authorised to sign the minutes of the Annual Meeting of the Parish Council held on the 26th May 2015 as a true record.
- 007/16 Appointments to outside bodies. Karen Winder to be asked re CRVH. Alison Robinson MMVI. The clerk granted AR a dispensation in respect of the MMVI.
- 008/16 Internal Audit, Final. Approved and comments noted. Previously discussed. 163/16
New item regarding payment of councils insurance in breach of standing orders. The clerk would ensure that this did not happen again and was repricing insurance. The Clerk was authorised to place the policy with Zurich at £ 476.37 for a one year term the council would consider cancelling the policy to synchronise with other policies if savings were achievable.
It was resolved to ask Bill Thwaytes to revalue the insurance values on the asset register. If Bill was not available then Addisons would be approached.
- 009/16 Annual Accounts. The Annual Accounts were approved in full.
The costs associated with the Archive were discussed and it was agreed that the clerk would circulate the lease for future discussion and reprice the supply of electricity to the archive. It was decided to review the costs

associated with Neighbourhood planning in the light of recent developments.

- 010/16 The Chairman was authorised to sign the Annual Governance Statement for the year 2015/16
- 011/16 The Chairman was authorised to sign the Annual Accounting Statement for the Year 2015/16
- 012/16 Caroline Dodgeon was appointed as Internal Auditor 2016/17
- 013/16 The Clerk was reappointed as RFO for 2016/17
- 014/16 Councillor Raine was appointed to verify the Bank Reconciliations on a quarterly basis.
- 015/16 **Clerk's report**, The clerk gave a verbal report leading to the following decisions:
#1 The Ghyll Cottage bridleway dispute would be considered at a future meeting.
#2 The Clerk was authorised to upload documents to the CALC Website in order to comply with the Transparency Code.
#3 It was resolved to hold monthly meetings on the first Monday of the month for a year and then review.

The council had been selected as part of a 5% random sample to be subject to an intermediate audit.

Clerk advised on the progress of quotations regarding dredging and the unavailability of flood recovery grants. A report/site visit was agreed on the occasion of the next meeting.

<ends 9:30>