

8 January 2018

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith, Cumbria, CA10 3HY. t. 07584 251 448, e. clerk@crosbyravensworthparish.org.uk.

Ordinary Meeting

- Present Councillors: Cllr D Graham (Chairman) Cllr D Hewitt, Cllr A Robinson, Cllr J Raine, Cllr V Holroyd, Cllr M Archer, Cllr A Beatham, Mr C Barnes (Clerk).
- Apologies: Cllr V Kendall (EDC/YDNP), Cllr N Hughes (CCC)
- 090/17 The Chairman was authorised to sign the **minutes** of the ordinary meeting held on the 4th December as a true record
- 091/17 **Public Participation**
It was decided to place a notice in the link explaining how to report the obstruction of the highway by fallen trees and branches and to report defects in the carriage way e.g. potholes CB
- 092/17 **E/03/223 Hopper Hill, Crosby Ravensworth**
Full planning permission for erection of single storey wrap around extension to provide kitchen/dining room; demolition of porch; erection of new stone-faced porch; replacement of existing windows; painting of render; erection of detached garage and creation of off-street parking area. **The application was supported.**
- 093/17 **Westmorland Dales Project**
Cllr Holroyd's draft was **approved** by the whole council for submission to the bid partnership. VH
- 094/17 **Emergency Planning**
It was proposed to create and distribute a number of leaflets focussed on household resilience as part of the PC Emergency planning process. The leaflets could be distributed in hard copy as a coloured insert a little like a 'partwork' in forthcoming issues of the link. DG circulated an A5 leaflet focussing on emergency information as an example. This would enable the planning group to tackle the project using a phased approach which it was agreed would be the best way forward. DG to submit the final copy to the editor. In addition the planning group would start work on developing a community emergency plan. DG
- 095/17 **Asset Register**
The asset register was discussed and updates suggested. A draft would be presented to the next meeting for approval. It was proposed that a list of all the council's street furniture be drawn up and appended. CB

- 096/17 **Risk Registers**
The Risk registers was discussed and updates suggested. A draft would be presented to the next meeting for approval. CB
- 097/17 **Standing Orders**
Standing Orders were reviewed, no changes were thought to be necessary or desirable on the basis that this was a standard term document and amendments could lead to confusion over interpretation.
- 098/17 **Financial Regulations**
Standing Orders were reviewed, no changes were thought to be necessary or desirable on the basis that this was a standard term document and amendments could lead to confusion over interpretation.
- 099/17 **Items for a future agenda**
 1. Emergency Plan
 2. Asset Register
 3. Risk Register
 4. Highways
 5. Annual Litter pick (March)
 6. Budget Monitor
- 100/17 **Updates/Correspondence**
 1. CB to pass to MA the request for feedback regarding the Lowther forestry plan. MA to feed back as appropriate.
 2. Internal Auditor Caroline Dodgeon had withdrawn from the role. CB authorised to seek a replacement.
 3. Councillors would be circulated with the consultation request by Cumbria Police.
 4. CB would attend a Data Protection Workshop on the 1st and 2nd March
 5. Planning approval had been given at Rooks Quarry
 6. Planning approval had been given at Whitefold, Reagill.
 7. The new external auditor PRF Littlejohn would be giving a webinar on the 23rd January
 8. A parishioner had responded to the consultation regarding the provision of footway lighting at Silver Street ('opinion that none was needed')
- 101/17 **Date of Next Meeting** 5 February 2018

<ends 22:00>