

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith,
Cumbria, CA10 3HY. t. 07584 251 448, e. crpc@vistaprojects.co.uk

All Members of Crosby Ravensworth Parish Council

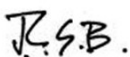
Date: Tuesday, 15 May 2018

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of the Parish Council convened by the Chairman on the **21th May 2018 at Crosby Ravensworth Village Hall following the Annual Parish Meeting at 7:00pm.**

The business to be transacted is: **AGENDA**

- | | | |
|-----------|---|---|
| 1 | Apologies | To receive apologies for absence. |
| 2 | Chairman | To elect a Chairman for the coming year 2018/2019. |
| 3 | Acceptance of Office | The Chairman to sign the 'Declaration of Acceptance of Office'. |
| 4 | Vice Chairman | To elect a Vice Chairman for the coming year 2018/2019. |
| 5 | Declarations of Pecuniary Interest | To receive any update of members completed declarations of pecuniary interest. |
| 6 | Group Dispensation | To apply to the clerk for a dispensation to set a precept for the 2019/2020 year. |
| 7 | Minutes | To authorise the Chairman to sign the minutes of the Annual Meeting of the Parish Council held on the 22 May 2017 as a true record (Attached). |
| 8 | Outside Bodies | To confirm the appointment of representatives to outside bodies.
<ul style="list-style-type: none">1. Crosby Ravensworth Village Hall2. Maulds Meaburn Village Institute |
| 9 | Internal Auditor | <ul style="list-style-type: none">1. To receive and respond as appropriate to the Internal Auditor's report 2017/2018 (Attached)2. To receive the Internal Auditor's completed Annual Governance and Accountability Return (AGAR) 2017/2018 (Attached)3. To consider the appointment of the Internal Auditor for 2018/2019. |
| 10 | Annual Accounts | <ul style="list-style-type: none">1. To approve 'All Items of Expenditure' for publication (Attached) |



Christian Barnes, Clerk. (Page 1)

2. To approve the Whole Year Bank Reconciliation (Attached)
3. To approve the Final Year End Budget Monitor (Attached)

11 External Audit

1. To complete during the meeting the Annual Governance Statement (AGAR) 2017/2018 (Attached)
2. To approve for the Chairman's signature the Annual Accounting Statement 2017/2018 (Attached)
3. To complete and authorise the clerk to submit the Certificate of Exemption from Audit (AGAR) 2017/2018 to the external auditor (Attached)
4. To authorise the Clerk to advertise the dates for public inspection of the accounts in the approved manner as follows 4 June to 13 July 2018 (Attached)

12 Bank Reconciliations To appoint a councillor (other than the Chairman) to verify the Bank Reconciliations in 2018/2019.

13 Schedule of Future Meetings To resolve to continue to meet monthly on the first Monday of each month other than public holidays.

Date of Next Meeting 2 July 2018.

J.S.B.

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