

2 July 2018 – Ordinary Meeting

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith, Cumbria, CA10 3HY. t. 07584 251 448, e. clerk@crosbyravensworthparish.org.uk.

Present Councillors: Cllr D Graham, Cllr. J Raine, Cllr D Hewitt, Cllr V Holroyd, Cllr A Beatham, Cllr A Robinson, Cllr M Archer, Mr C Barnes (Clerk).
1 Member of the public

Apols Cllr Hughes (Part Meeting). Cllr Pattison (YDNP/EDC).

034/18 The **minutes** of the meeting held on the 21 May 2018 were approved as a true record subject to minor amends.

035/18 **Maulds Meaburn** Issues picked up on the site visit undertaken prior to the meeting were discussed as follows:

Item	Responsibility	Action Required
Weir Fish Ladder Flow Explanation of Use Notice Missing	EA	Replace restrictor
Weir Deepwater Notice Missing	EA	Replace
Weir Cavity (Endangering Weir)	EA	Fill and monitor
Mill Race Sluice Gate	PC	Replace
Sewerage outflow adjacent to Elizabeth Cottages	EA	PC To report to environment agency
Wet Spot at School Hill	PC	Dig out examine and replace damaged pipe
Request to flag part of green adjacent to Mill House and rented to the occupiers.	PC	Permission refused/letter to occupiers
Maranetha House Existing gateway stonechipped	PC	Write requiring removal, pedestrian access only.
Maranetha House permission to access rear with new licence	PC	Proposed route rejected alternative proposed. Clerk to write.
Culvert South West of Rowans blocked	Highways	Clear
Village Shelter	PC	Cost of installation of Disabled Access to be explored

- 036/18 **Public Participation.**
Dog Bin at Tenter Row to be replaced with a litter bin.
- 037/18 **Planning.** E/03/26/LB Monks Bridge, Crosby Ravensworth
Listed building consent to repair scour to south-east abutment concrete apron and downstream south-east retaining wall; reinstate collapsed section of the downstream north-west training wall; repoint open joints/fractures and areas of mortar loss adding mortar date tab to large fractures; and remove overgrown vegetation from upstream north-east retaining wall.
SUPPORTED
- 038/18 **Footway Lighting.**
The Chairman spoke to and introduced his paper. Eden District Council had made a 'limited' response to the Parish's correspondence as itemised in the paper. EDC proposed to transfer 4 lights when we had asked for only 3 in Crosby Ravensworth. They did not guarantee conversion to LED or the installation of hinged poles. They would not decommission the lights to be removed on a one visit basis. No footway light would be in place in Maulds Meaburn or Reagill. They had altered the date of transfer to 31 May 2019. No access to group electricity supply contract was available beyond 2022. No group maintenance contract was available beyond 2022. The impact of the retained lights would not be comprehensive it would be necessary to carry and use a torch anyway. After discussion the matter was put to a vote and it was decided that the PC would abandon the process and become a 'dark skies' parish. 5 in favour, 1 against, 1 abstain.
It was agreed to write an article for dissemination on the Link and Herald to explain the council's position.
- 039/18 **Emergency Plan.**
It was agreed that amendments were required and discussion was deferred to the next meeting.
- 040/18 **Footpaths Project Sustainable Development Fund.**
The leaflets had been produced and disseminated in the village through the link and through the shelters. Feedback had been very positive and the group responsible led by Cllr Holroyd were thanked for their outstanding work. The information boards were in production and would be installed in due course. It was agreed to seek profile for the leaflets in the Link, in the Herald and in the Yorkshire Dales magazine.
- 041/18 **Budget Monitor.**
The Clerk presented his workings on screen for a new and simplified Cash Book, Quarterly Budget Monitor, Bank Reconciliation, Schedule of Payments and Receipts for approval. The cashbook was made up to the 9th June. The budget monitor had been prepared with a revised budget incorporating the YDNP Sustainable Development Fund Grant and The annual increment due to the clerk under contract and the nationally agreed pay rise for local clerks (031/18). A key consideration had been to set up a system that was focussed on the production/compilation of

the annual accounting statement. The old budget monitor had been set up 5 years ago in different circumstances and had achieved its purpose. It had however been devised without reference to the Annual Accounting Statement and had been making too much work in April each year. The final version would incorporate a system for the monitoring of Section 137 expenditure.

It was **agreed** that the 1st Quarter figures should be presented in this format when they were reconciled.

It was **agreed** in principle that the Budget should be restated in the proposed format.

042/18 **Banking.**

The clerk was instructed to pursue enquiries with Barclays Bank as to the operation of BACS payments. The Chairman proposed a method of authorisation by emails that would be attached to and kept with the underlying paperwork that he believed would correspond to the council's wish to retain a two-person authorisation. The operation of Barclays in branch and the practice of holding mandates remotely was discussed.

The clerk was authorised to make enquiries of the Cumberland Building Society as to Banking services and report back.

043/18 **Items for a future agenda.**

1. Emergency Plan
2. Finance
3. Banking
4. Maulds Meaburn Recreation Ground trust AGM/Charities return.
5. Arboroculturalist/Inspections

044/18 **Date of next meeting.**

6 August 2018.

Items for the agenda by 30 July please.