

13 May 2019 - Annual Meeting of the Parish Council
CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith,
Cumbria, CA10 3HY. t. 07584 251 448, e. clerk@crosbyravensworthparish.org.uk.

At Crosby Ravensworth Village Hall at 7:00pm

- Present Councillors: Cllr D Graham, Cllr. J Raine, Cllr D Hewitt (Part),
Cllr V Holroyd, Cllr A Beatham, Mr C Barnes (Clerk). 3 members of the public.
- Apols Cllr Hughes.
- 001/19 Councillors agreed to sign their '**Declarations of Acceptance of Office**'
- 002/19 Cllr Graham was re-elected to the position of **Chairman**. (1st JR, 2nd VH.)
- 003/19 The Chairman agreed to sign the '**Declaration of Acceptance of Office**'.
- 004/19 Cllr Raine was elected to the role of **Vice-Chairman**. (1st VH, 2nd AB.)
- 005/19 Councillors were advised of their responsibility to complete and return the **Election Spending Returns** within 28 days of the Acceptance of Office. Returns received by the clerk by Friday 17 May would be submitted to Eden District Council directly by the Clerk. Documents were available to complete and sign at the Clerk's House.
- 006/19 Councillors were advised of their responsibility to complete and return a **Declaration of Pecuniary Interest** Form within 28 days of the Acceptance of Office. Forms received by the clerk by Friday 17 May would be submitted to Eden District Council directly by the Clerk. Documents were available to complete and sign at the Clerk's House.
- 007/19 **Group Dispensation**, Councillors applied to the Clerk for a Dispensation to set a precept in each year 2019 2023 (5 Years). This was granted on the basis that councillors had a duty to do so.
- 009/19 **Clerk/RFO**, the continuing appointment of Christian Barnes and Clerk and RFO was confirmed. (1st JR, 2nd VG.)
- 010/19 **Internal Auditor**, the re-appointment of Rachael Little as Internal Auditor was ratified at a fee of £170 (1st JR, 2nd DG.)
- 011/19 **Inspections of Bank Reconciliations**. Cllr Raine was re-appointed to inspect the banking records as detailed in the financial regulations. 2.2
- 012/19 **A Calendar of Future meetings in 2019** was approved as follows:

3 June 2019
1 July 2019
5 August 2019
2 September 2019
7 October 2019
4 November 2019
2 December 2019

- 013/19 **External Appointments.**
It was resolved to defer these appointments until the council had had the opportunity to consider the co-option of additional members.
- 014/19 **Internal Auditor.**
The written report of the internal was received and considered the recommendation to password protect accounting spreadsheets was not understood as the council published its accounts in full on its own website and the information held on the spreadsheets was there fore in the public domain. With the exception of this recommendation the report was approved in full. The internal auditors completed certificate Annual Governance and Accountabilty Return (AGAR) was noted and approved.
- 015/19 **Annual Governance and Accountability Return (AGAR)** The **governance statement** as drafted was agreed and signature by the Chairman and Clerk Authorised.
- 016/19 **Annual Governance and Accountability Return (AGAR)** The Accounting Statement as drafted was agreed and signature by the Chairman and Clerk Authorised. The clerk drew attention to the explanation of significant variances which were published on the councils Finance Pages under Annual Publications.
- 017/19 **Public Rights.** The Clerk was authorised to publish the 'NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019 under the Local Audit and Accountability Act 2014 Sections 26 and 27. The Accounts and Audit Regulations 2015 (SI 2015/234) starting on Monday 17 June 2019 and ending on Friday 26 July 2019.

<meeting closed 7.25pm>