

Rachael Little MAAT AATQB
Row End Farm, Soulby, Kirkby Stephen, Cumbria. CA17 4PL

T: 017683 72530
M: 07896 840 320
E: rachlittle74@gmail.com

18th November 2019

To. Chairman, Crosby Ravensworth Parish Council
Cc: Clerk, Crosby Ravensworth Parish Council

For the attention of Crosby Ravensworth Parish Council

Internal Audit Q1 & Q2

I was presented with **Q1** (1st April – 30th June 2019) and **Q2** (1st July to 30th September 2019) accounting records, prepared by the RFO.

Bank statements for The Cumberland Building Society and Penrith Building Society were present

Also present was a bank reconciliation spreadsheet, prepared by the RFO. – For each quarter.

Transactions are filed in numerical order, with the number reference stated on each invoice. These records have also been verified and signed by J. E. Raine.

I checked each transaction against the records prepared showing income/expenditure.

*Summary- Period to **30/09/2019***

<i>Cumberland</i>	<i>£16894.13</i>
<i>PBS 2201-00159-7</i>	<i>£508.45</i>
<i>PBS 2201-00158-6</i>	<i>£509.87</i>

Total Funds **£17912.45**

The change to The Cumberland Building Society seems to be working well for ease of paying in and the on-line banking facility.

This concludes my report for this six-month period.

Rachael Little MAAT AATQB

