

Rachael Little MAAT AATQB
Row End Farm, Soulby, Kirkby Stephen, Cumbria. CA17 4PL

T: 017683 72530
M: 07896 840 320
E: rachlittle74@gmail.com
24th October 2020

To. Chairman, Crosby Ravensworth Parish Council
Cc: Clerk, Crosby Ravensworth Parish Council

For the attention of Crosby Ravensworth Parish Council

Internal Audit Q1 & Q2 2020/21

I was presented with **Q1** (1st April – 30th June 2020) and **Q2** (1st July – 30th September 2020) accounting records, prepared by the RFO.

Bank statements for The Cumberland Building Society and Penrith Building Society were present

Also present was a bank reconciliation spreadsheet, prepared by the RFO. – For each quarter.

Transactions are filed in numerical order, with the number reference stated on each invoice. These records have also been verified and signed by J. E. Raine.

I checked **each** transaction against the records prepared showing income/expenditure.

Summary- Period to 30/09/2020

<i>Cumberland</i>	<i>£15406.25</i>
<i>PBS 2201-00159-7</i>	<i>£3517.35</i>
<i>PBS 2201-00158-6</i>	<i>£7525.94</i>

Total Funds **£26449.54**

I have seen the transaction that was made in error, which was meant for Maulds Meaburn Recreation Ground Trust. I am aware that a receipt of £1000 was received, following a payment out of this account of the same amount.

This concludes my report for this six-month period.

Rachael Little MAAT AATQB

