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19<sup>th</sup> April 2021

To. Chairman, Crosby Ravensworth Parish Council  
Cc: Clerk, Crosby Ravensworth Parish Council

**For the attention of Crosby Ravensworth Parish Council**

**Internal Audit Q3 & Q4 2020/21**

I was presented with **Q3** (1<sup>st</sup> October – 31<sup>st</sup> December 2020) and **Q4** (1<sup>st</sup> January – 31<sup>st</sup> March 2021) accounting records, prepared by the RFO.  
Bank statements for The Cumberland Building Society and Penrith Building Society were present

Also present was a bank reconciliation spreadsheet, prepared by the RFO. – For each quarter.  
Transactions are filed in numerical order, with the number reference stated on each invoice.  
These records have also been verified and signed by J. E. Raine.  
I checked **each** transaction against the records prepared showing income/expenditure.

*Summary- Period to **31/03/2021***

<i>Cumberland</i>	<i>£5552.82</i>
<i>PBS 2201-00159-7</i>	<i>£7025.33</i>
<i>PBS 2201-00158-6</i>	<i>£9543.02</i>

**Total Funds**                      **£22121.16**

Cumberland Building Society last transaction dated 26<sup>th</sup> March 2021  
Penrith Building Society passbooks last transactions are dated 12<sup>th</sup> March 2021.  
These are their final entries up to 31<sup>st</sup> March 2021

This concludes my report for this six-month period.

**Rachael Little MAAT AATQB**

