

6 May 2021 – Annual Meeting of Crosby Ravensworth Parish Council

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth, Penrith, Cumbria, CA10 3HY. t. 07584 251 448, e. clerk@crosbyravensworthparish.org.uk.

Online after the Electors' Meeting starting at 7:30pm

Councillors: Cllr D Graham, Cllr. J Raine, Cllr V Holroyd, Cllr R Mclvor, Cllr S Roberts, Mr C Barnes (Clerk).
Cllr D Hewitt, Cllr Neil Hughes CCC (Part)

Apols Cllr A Beatham.

003/21 Election of Chairman. David Graham was ELECTED **Chairman** for the year. (1st JR, 2nd VH) Unanimous.

004/21 Joan Raine was NOMINATED **Vice Chairman** for the Year. (1st VH, 2nd RM) Unanimous.

005/21 Christian Barnes' appointment as **Clerk & RFO** was APPROVED. Unanimous.

006/21 Rachael Little's appointment as **Internal Auditor** was APPROVED. Unanimous.

007/21 Joan Raine was APPOINTED to **inspect the bank reconciliations** on a quarterly basis in line with financial regulation (2.2).

008/21 A **calendar** of future dates for scheduled meetings was AGREED as follows: 05-Jul-21 | 02-Aug-21 | 06-Sep-21 | 04-Oct-21 | 01-Nov-21 | 06-Dec-21 | 10-Jan-22 | 07-Feb-22 | 07-Mar-22 | 11-Apr-22. It was anticipated that it would be necessary to cancel the June meeting for Covid Security reasons and that subsequent meetings would be 'in person'. Councillors agreed that they would not meet in June.

009/21 Review of **Appointments**:

1. Virginia Holroyd was APPOINTED representative to Crosby Ravensworth Village Hall.
2. Robert Mclvor was APPOINTED representative to Maulds Meaburn Village Institute.

010/21 **Internal Auditor.**

The council received, considered and approved:

1. The Internal Auditor's report to 31 March 2021
2. Internal Auditor's certificate (AGAR)

011/21 **Statement of Variances.**

The Council APPROVED the statement of variances for publication.

012/21 **Certificate of Exemption.**

The Council AUTHORISED the Chairman and Clerk to add wet signatures & minute references to the 'Certificate of Exemption from Audit'

013/21 Annual Governance and Accountability Return.

The Council AUTHORISED the Chairman and Clerk to add wet signatures & minute reference and APPROVED for publication (subject to audit) the Annual Governance Statement.

014/21 Annual Governance and Accountability Return.

The Council AUTHORISED the Chairman and Clerk to add wet signatures & minute reference and APPROVED for publication (subject to audit) the Accounting Statements.

015/21 Public Rights.

The Council AUTHORISED the Clerk to publish the Notice of the period (14th June to the 23rd July) for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015. Pub. 7 May 2021.

<ends 8:10>

Chairman's Signature.....

Date