

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk to the Council: Christian Barnes, West House, Tenter Row, Crosby Ravensworth,
Penrith, Cumbria, CA10 3HY. t. 07584 251 448, e. clerk@crosbyravensworthparish.org.uk,
w. www.crosbyravensworthparish.org.uk.

All Members of Crosby Ravensworth Parish Council

Date: Tuesday, 4 January 2022

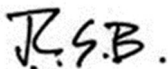
Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Crosby Ravensworth Parish Council on the 10 January 2022 at 7:30pm at Crosby Ravensworth Village Hall.

The business to be transacted is:

AGENDA

- 1 **Welcome,
Apologies,
Declarations** Members to declare any pecuniary interest in items on the following agenda.
- 2 **Public
Participation** Any parishioner may speak on a matter of concern to the parish for a maximum of 5 minutes each (15 minutes in total).
- 3 **Minutes** To approve the minutes of the meeting held on the 6th December 2021 and of the AGM of the Maulds Meaburn Recreation Ground Trust held on the same day as a true record. (Attached).
- 4 **Chairman's
announcements** Resignation of the Clerk & RFO. (House Keeping)
 1. *To note the official end of the Clerk/RFO's employment from the 15th January 2021.*
 2. *To note the absence of the Clerk owing to having completed the number of contracted hours prior to this meeting and to agree procedures for the minuting of this meeting.*
 3. *To approve a change in the Council's permanent address to 'The Archive, Crosby Ravensworth, CA10 3HY'.*
- 5 **Clerk and RFO** To authorise and assist the Chairman to manage the recruitment of a new Clerk and RFO.
- 6 **Code of Conduct
Complaint,
Notification &
Decision Letter** To consider the findings of the Assessment Panel convened by the Monitoring Officer (Eden District Council) held on the 11 November 2021 in respect of a complaint made against Cllr Raine. (Email Fwd. 04/01/2022)



Christian Barnes, Clerk. (Page 1 of 5.)

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- 7 **Parish Council Response to breach of the Code of Conduct** 'Upon notification by the District Council that a councillor or non-councillor with voting rights has breached the council's code of conduct, the council shall consider what, if any, action to take against him [her]. Such action excludes disqualification or suspension from office'.
(Standing Order 14.d)
- 8 **Vote of 'No Confidence' in Cllr Raine** Crosby Ravensworth Parish Council has no confidence in Cllr Joan Raine. (Proposed Cllr. D Hewitt, Seconded Cllr. V Holroyd)
- 9 **Planning*** E/03/15F/LB Listed building consent for works to include Barn: repair existing masonry walls including replacement of defective lintels, repair/replace existing ventilation slit glazing, alteration to the entrance porch canopy, cut back slate tiles and replace existing Georgian wired glazed canopy, replace existing rooflights with new conservation style rooflights; Lower "stage" area to the south side of the barn main function space: create new opening within the stone wall between the main function space and bar; Stables: remove asbestos roofing material and replace with new slate roof, repair existing masonry walls including replacement of defective lintels Holesfoot, Brackenslack Lane, Maulds Meaburn, CA10 3HX.
To delegate a councillor to respond to the planning authority.
- 10 **Planning** E/03/65B Householder planning permission for erection of detached garage. The Flass, Maulds Meaburn, PENRITH, CA10 3HN.
To delegate a councillor to respond to the planning authority.
- 11 **Planning** E/03/71 Householder planning permission for erection of single storey rear extension to provide additional living accommodation and pitched roof over existing attached garage Nurses Cottage, Crosby Ravensworth, Penrith, CA10 3JP
To delegate a councillor to respond to the planning authority.
- 12 **Planning*** E/03/69A/LB Listed building consent to replace the roof and repair works to the chimney stacks Gilt, Crosby Ravensworth, Penrith, Cumbria, CA10 3JR
To delegate a councillor to respond to the planning authority.

J.C.S.B.

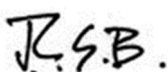
Christian Barnes, Clerk. (Page 2 of 5.)

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- 13 **Letting of the Village Greens** To delegate a councillor to advertise the grazing by licence of the Village Greens in Reagill and Maulds Meaburn noting that the council is not bound to enter into any agreement for grazing with a deadline of 1 March 2022 for decision at the council's meeting on the 7th March.
- 14 **Trees MMVG**
1. To delegate a councillor to procure the annual inspection of the trees on Maulds Meaburn Village Green together with any recommendations for works.
 2. To delegate a councillor to procure the felling of the Dead Sycamore (T16) on MMVG and dying Ash Tree (T15) to the rear of the Allotment prior to the commencement of the nesting season. To note that as costs are expected to exceed £2,000 three quotes may be required.
- 15 **Correspondence re MMVG** To consider and respond to correspondence received regarding MMVG. (Email Fwd. 04/01/2022)
- 16 **Inspection of Swings** To delegate a councillor to arrange or carryout the annual inspection of Children's swings in Crosby Ravensworth, Maulds Meaburn and Reagill not including the Play Area in Crosby Ravensworth.
- 17 **Finance** To receive and approve the 3rd Qtr Bank Reconciliation and Transactions. (attached)
- 18 **Finance** To receive and approve the 3rd Qtr Budget Monitor. (attached)
- 19 **Finance** To approve the allocation schedule of expenditure proposed against unallocated reserves at 31 March 2021 and to delegate responsibility for spending items to individual councillors if appropriate. (attached)
- 20 **Finance** To approve the draft Budget for 2022 2023. (attached)
- 21 **Finance** To approve the Precept Requirement for 2022 2023.



Christian Barnes, Clerk. (Page 3 of 5.)

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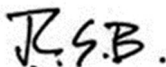
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- 22 **Finance** To review and make changes as necessary to the Bank Mandates required as a result of the resignation of the clerk as follows:
1. Current Account
 2. General Reserve Account
 3. Police House Reserve Account
 4. Maulds Meaburn Recreation Ground Trust Account
 5. And to review the mandate changes in respect of the yet to be opened Play Area Reserve Account.
- To delegate a councillor (and signatory) to enact these changes.
- 23 **Assets**
1. To approve the Draft Asset Valuation Policy (attached).
 2. To approve Asset Register for 2022 2023 (attached).
 3. To note the revaluation of the 'proxy value' at £27,603 for use in the Annual Governance and Accountability Return (AGAR Box 9) & noting the need to restate the 2020 21 figure on the 2021 2022 return)
 4. To note the insurance requirement of £1,075,797.28 + Bpi. for the council's Assets from the 1st June 2022.
- 24 **Governance Review** To review the timescales for the completion of the governance review, prioritise and allocate responsibilities accordingly. To respond to the policies/documents circulated to Councillors by Cllr Ridgway 4/1/2021.
- 25 **Grazier's Meeting** A verbal report from the Chairman regarding the meeting of the Commoners on the 8th November.
- 26 **Exclusion of the Press and Public** To exclude the press and public (considering exceptions) by a resolution of the council on the grounds that publicity would prejudice the public interest by reason of the confidential nature of the business in respect of the following agenda item.

PART 2

- 27 **Maulds Meaburn (Residential Easements)** To review the texts and agree the offer of Easements in respect of Parking and Drainage to a resident of Maulds Meaburn. (Email Fwd. 04/01/2022). To authorise the Chairman to write to the resident with the terms of the offer.
- 28 **Grievances** To consider and respond to two further grievances received. (Email Fwd. 04/01/2022) (Chairman)



Christian Barnes, Clerk. (Page 4 of 5.)

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- 29 **Resignation of Clerk** To review any outstanding Employment issues. (Chairman)

*Planning items marked with an asterisk have been notified to the Parish Council but are technical in nature, councillors may decide that these items require noting but do not require a response.

J.C.B.

Christian Barnes, Clerk. (Page 5 of 5.)

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