

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

Chairman to the Council

clerk@crosbyravensworthparish.org.uk,

www.crosbyravensworthparish.org.uk.

**Minutes of Crosby Ravensworth Parish Council held at
Crosby Ravensworth Village Hall on Monday 14th February
2022, at 7.30pm**

Councillors Present: David Hewitt (Chairman), Andrew Beatham, Ginny Holroyd, Debbie McCall, Robert Mclvor & Joan Raine (Vice Chairman)

Others Present: 15 members of the public & Rachael Kelly (Locum Clerk)

154/21	Welcome	The Locum Clerk was welcomed to the meeting.
155/21	Apologies	No apologies received.
156/21	Declarations of Interest/requests for dispensation	No declarations of interests / requests for dispensations received.
157/21	Locum Clerk & RFO	The locum clerk, RFO & proper officer was appointed to the meeting.
158/21	Public Participation	<p>A member of public attended to regarding the resignation of a parish councillor – The Chairman advised that a letter of resignation had not been received. A question was asked about the resignation of Cllr Joan Raine at the last meeting – and that the letter of resignation has not been received. This is leaving the parish council in limbo and not letting the parish council advertise the vacancy. The member of public has spoken to the monitoring officer regarding the Code of Conduct complaints which have been received and requested that they be published on the website.</p> <p>A member of the public asked why the public participation element of the previous meeting was excluded from the recent newsletter. He was advised that this was a decision made by the editor, and that publishing the minutes in a newsletter is over and beyond the transparency code, and not a requirement. The requirement being that the minutes are published on the website. Cllr Joan Raine voiced her concerns regarding the publication in the newsletter, not the website.</p> <p>A member of the public asked if a village litter pick will happen this year, and it was confirmed that this will happen, and Joan Raine will organise. <i>To be discussed at the next parish council meeting.</i></p>
159/21	Exclusion of press & public	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) Item 169/21 - Clerk recruitment (moved to the end of the meeting) Item 173/21 - Employment Grievance
160/21	Minutes	The minutes of the meeting held on the 10 th January 2022 were agreed as a true record, subject to amendments. The revised minutes to be presented at the next meeting for acceptance and signing.

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		The confidential minutes circulated to councillors only were agreed as a true record, subject to amendments. (<i>Email Fwd 30.1.22</i>).
161/21	Chairman's Announcement	None
162/21	Clerk recruitment	The Chair advised that he has sought advice from CALC on the recruitment of Clerk and RFO. An advert has been placed on the CALC website, and an application has been received, and an interview has been arranged for 15.02.2022. It was agreed for the interview panel to be DH & DM to be on the panel and VH to take notes. The panel were authorised to make a provisional job offer if the applicant is suitable for the position and training to be offered, to be agreed at the next meeting.
163/21	Correspondence	All correspondence received was noted.
164/21	MM Residential Easement	It was agreed to authorise the Chairman to submit Deeds of Easements in respect of the Parking and Drainage for a resident in Maulds Meaburn. (Emails forwarded 4.1.2022, 15.1.22, & 18.1.22.)
165/21	Inspection of Swings	It was agreed to delegate to a councillor to arrange or carry out the annual inspection Children's swings in Crosby Ravensworth, Maulds Meaburn and Reagill, not including the Play Area in Crosby Ravensworth. It was agreed for Cllr Andrew Beathan to perform this task.
166/21	Governance Review	The timescales for the completion of the governance review, prioritise and allocate responsibilities accordingly was reviewed. It was agreed to defer this until a new Clerk & RFO was in post to move this item forwards. It was agreed to defer responding the policies/documents circulated to Councillors by Cllr Ridgway 4/1/22 again, until a new Clerk & RFO is in note.
167/21	Grazier's Meeting	A verbal report from the Chairman regarding the meeting of the Commoners on 8 th November 2021 was noted. Approximately £1000 is due to the parish council from the Rural Payments Agency, this is due before 30.06.2022
168/21	Tree Planting On MMVG	It was agreed to approve planting by C R Tree Group on MMVG (map in email 30.1.22)
169/21	Tree damage MM	The report of tree damage in MM was noted. The land which the trees are on is Lowther Estates. The damage to be reported to Lowther Estates.
170/21	Risk Assessment	The updates to Risk Assessments (Email sent 30.1.22) were discussed and it was agreed to update where necessary regarding the insurance. It was agreed to defer this item until the new clerk & RFO is in post.
171/21	Queen's Jubilee Plans	Plans for Queen's Jubilee Celebrations June 2022 were discussed, and it was suggested that new benches and a new piece of play equipment could be provided for the play area. <i>It was agreed to discuss at the next meeting, after a village hall meeting take place to ensure no events clash, and to try and work as a community.</i>
172/21	Finance	The payments listed below were approved:

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		<p><u>Agreed in PC minute 125/21 4#1</u></p> <p>Debbie McCall - New computer + scanner £1068.00</p> <p>Ginny Holroyd - Computer hard Drive £42.99</p> <p>Transfer donation to CRPC playground acct (J Winder) £34.00 – to be paid once the new playground account is opened. To be deferred until a new Clerk & RFO in place.</p> <p>The computer and scanner to be put on the asset register, and the disposal of the old computer to be disposed of, <i>to be on the next agenda for agreeance.</i></p> <p><u>Bills to pay</u></p> <p>SSE - Archive electricity £120.21</p> <p>Water Plus - Archive water £12.48</p> <p>CALC - training £20.00</p> <p>C Barnes (last salary payment) £207.65</p> <p>Pension Payment (paid by direct debit) £15.14</p> <p>Payment terms of £14 per hour and £0.45 per mile for the Locum Clerk were agreed.</p>
173/21	Employment Grievance	<p>CALC have advised that an independent group should be established to consider the Employment Grievance. It was agreed to follow the advice and set up an independent group to receive their advice and discuss at a future meeting. The Locum Clerk to complete this action. The parish council will be advised of the panel members at the next meeting.</p>

The date of the next meeting is scheduled for 7 March 2022

The meeting was closed to the members of public at: 20.40

The meeting was closed to members at: 22.05