

7 March 2022 – Ordinary Meeting of Crosby Ravensworth Parish Council

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: R Kelly (Locum) - Resigned

Minute Taker: Jayne Mitchell

Communication to: clerk@crosbyravensworthparish.org.uk.

At Crosby Ravensworth Village Hall starting at 7:30pm

Councillors: Present. Cllr D Hewitt (Chairman), Cllr J Raine (Vice Chairman), Cllr V Holroyd, Cllr A Beatham, Cllr R Mclvor, Cllr D McCall.

L Tremble (Monitoring Officer EDC)

R Kelly (Locum Clerk and Mentor)

J Mitchell (Clerk pending appointment)

Members of the public present: 12

174/21 **Welcome, Apologies & Declaration of Interest**

Chairman welcomed JM as new Clerk, pending formalized appointment and RK as Locum Clerk and mentor for JM.

175/21 Apologies were received from Cllr D Ridgway and Cllr N Hughes.

176/21 **Declaration of interest**

Cllr Raine – items 8 and 9 on Agenda (181/21 and 182/21)

Cllr Hewitt – item 12 on agenda (184/21)

177/21 **Appointment of Clerk**

Cllr Mclvor raised the point that he would like to see the Clerk's contract. LT identified that there is no requirement for all the Council to see the contract of the Clerk.

Cllr Holroyd thanked JM for applying.

RK emailed her formal resignation to the Chairman from position as Locum Clerk at this point.

New Clerk, JM, to be appointed as Clerk, Proper Officer and RFO. AGREED

It was proposed that the salary for the new Clerk would be scale point 21, increasing to 22 on completion of probation and training. AGREED.

New Clerk to undertake EOY Accounts and Financial training (17th March) and Clerk trg (21st and 27th Apr). AGREED

RK advised that JM can contact the Parish Support Officer for Eden at CALC to gain any advice. It was noted that only JM or DH should submit any queries to CALC

178/21 **Exclusion of press and public**

Due to the requirement to exclude the members of the Public for item 10, it was proposed that item 10 be moved to the end of the meeting, after item 25.

AGREED.

Due to Cllr Ridgway's absence, it was proposed that agenda items 20, 21 and 22 are moved to the next meeting. AGREED

Chairman's signature and date

179/21 Minutes

RK forwarded JM the minutes from the Jan meeting, for redistribution and upload to website.

RK identified that it would be helpful that any issues with the agenda (for example incorrect links) should be raised ahead of the meeting start date and time to allow the Clerk to rectify in time. LT raised the issue that an email to Council members comes with the understanding that they have read and understood.

LT and RK both highlighted to all council members that minutes do not have to be agreed by all members and will be signed and dated with a majority vote. They also identified that unless there are spelling, punctuation or grammar amendments, any amendments must be agreed by all Councillors before the minutes are the voted on.

Minutes from the meeting 10th January 2022 were signed and dated by the chairman, to be uploaded to website by Clerk. AGREED

Minutes from 14th February meeting were authorised to be signed and dated by Chair, after an amendment. Cllr Raine requested wording amendment at 158/21. Cllr Mclvor requested moving Locum payment to 172/21. AGREED.

180/21 Public Participation

1. A member of the public stated that the minutes from 10th January reflected breaches of the Code of Conduct and called for Cllr Raine to resign.
2. A member of the public stated they were unhappy with the conduct of Cllr Raine and they would report her to the leader of the local Conservative party should she fail to resign. The same member of the public raised an issue with the conduct of Cllr Mclvor and called for his resignation.
3. A member of the public raised the issue that they fail to see how the PC are able to progress with PC business due to the amount of infighting. They raised a concern that it was impacting the progress of Holly Cottage.
4. A member of the public raised an issue with the conduct of Cllr Mclvor and called for his resignation.

181/21 Code of Conduct

JM apologized for uploading the incorrect Code of Conduct document, however, it was established that the correct document had been previously distributed (133/21) and so the matter could still be discussed. It should be noted that the PC will consider whether it can undertake any additional sanctions over and above those awarded by Local Authority.

Cllr Holroyd made a statement with regard to the breaches of the Code of Conduct.

Cllr Raine made a statement with regard to the breaches of the Code of Conduct.

Chairman's signature and date

Cllr Mclvor made a statement with regard to the breaches of the Code of Conduct.

Breaches of the Code of Conduct. AGREED. Cllr Mclvor was against. Cllr Raine abstained from the vote.

182/21 Vote of No Confidence

There was a vote of no confidence. The majority of the councilors present voted in favour of no confidence in Cllr J Raine. The Chairman addressed Cllr Raine and requested that she hand in her resignation. Cllr Raine refused.

183/21 Chairman's Announcement

None

184/21 Correspondence

Chairman has received paperwork regarding a recent planning application which he has declared an interest in. The correspondence was received too late to be included on the agenda. It was proposed that the Clerk ask YDNP to extend the deadline for observations to allow the matter to be discussed at the next meeting. AGREED

185/21 MMVG

No estimates have been received for the removal of the dead trees. With nesting season fast approaching, this is a matter of urgency. It was proposed that the Council set a budget of no more than £2500 so that the process can happen quickly, without a further vote. Chairman will ensure that all quotes received will be distributed to all Councilors. AGREED

Cllr Mclvor raised the matter that he was receiving frequent complaints from members of the public about the sheep grazing on MMVG. Any complaints should be sent to Clerk and Chairman.

186/21 Reagill and MMVG

Letting Reagill village green and letting MMVG. AGREED
Discussion of tenders to be moved to end of the meeting (after item 25).
AGREED

187/21 Litter Pick

Litter Pick was proposed for Sat 19th March. AGREED
Clerk to contact The Butchers Arm and provide £100 for food for volunteers.
AGREED

188/21 Play Area

A member of the public introduced herself as Chair of the Play Area Fundraising Group. JM will contact the treasurer of the Play area fundraising group to establish communications and discuss setting up bank account for the funds. Cllr Raine raised the point that Eden Council will clean and pressure wash the play area in due course.

Chairman's signature and date

- 189/21 Holly Cottage**
Cllr Holroyd made a statement about the progress of Holly Cottage. The first stage of the application for funding was submitted in January and it has been agreed that it meets the requirements and has been sent to the Parish Borrowing Team. Once the final stage has been processed, the PC can expect to receive the money in around 10 working days. Working with builders continues, with a view of work commencing with effect from 1 Apr 22. Due to the public interest in this matter, Cllr Holroyd proposed writing an article on the project for the Lyvennet Link. AGREED.
- 190/21 Inspection of Swings**
Cllr Beatham has checked the swings and is content. Next review Mar 23.
- 191/21 Memorial Bench**
Proposed location of Maureen Newrick's memorable bench was discussed. AGREED. The family will install and maintain the bench.
- 192/21 Queen's Jubilee Plans**
The CR Village Hall Committee will be having a meeting to discuss their plans on 19th Mar and to deconflict with Reagill and MM. Celebrations taking place in MM was discussed. AGREED
Chairman to get prices for a metal bench. AGREED
- 193/21 NHPO Officer Attendance**
Clerk will contact PCSO and request monthly crime report. AGREED
- 194/21 Finance**
Clerk/RFO to update address and become signatory for bank account. AGREED
Authorise clerk to register as primary user for Cumberland building society internet banking. AGREED
Authorise clerk to register with Penrith building society for 2 accounts. AGREED
Authorise clerk to open account at Penrith BS for playground account. AGREED
Payment of £176.36 to Locum Clerk (invoice CRPC1). AGREED
Chairman, Cllr McIvor and Cllr Holroyd signed Resolution to expedite this action.
- Members of the public left the meeting at 2130hrs.*
- 186/21 Reagill and MMVG (cont.)**
Tender 1 Reagill. Reviewed, discussed. AGREED.
Tender 2 MM. Reviewed, discussed. AGREED.
Confidential Minute
- 195/21 Employment Grievance**
RK reported that 4 x volunteers had been forthcoming to form the independent panel.
Chair to send RK necessary documents for this matter to progress. AGREED.
Decision made for RK to retain control of this matter. AGREED

March 7th, 2022, Ordinary Meeting of Crosby Ravensworth Parish Council

Chairman's signature and date