

No	Risk category	Risk	Level	Control Measures	Suggested Improvements	Action Required	Who
1	Admin	Loss or damage to records and documents at Clerk's premises	l	Lockable Steel Filing Cabinet obtained from Cumbria County Council. Out of use documents transferred to Archive or destroyed in line with CRPC Policy. Dedicated computer obtained with Transparency Funding with Cloud and hard-drive backup. Hard-drive backup every 6 months.	None	No	
2	Admin	Absence of Clerk through misadventure	l	Mutual exchange of Clerk services agreed with CALC or Bolton PC	None	No	
3	Admin	Election Costs	m	Hold £800 or more in a dedicated reserve, Penrith BS 2201-001-58-6 Balance 31 Dec 21 £9584.87.	None	No	
4	Finance	Loss of or damage to money belonging to the council	l	Insurance cover (£250,000 crossed cheques. Cash excesses in the range £5,000 to £250) (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	None	Renew Insurance by 1 June 2022	Council Clerk/RFO
5	Finance	Loss caused by fraud or dishonesty of employees	l	Fidelity Guarantee Insurance up to £250,000 (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	None	Renew Insurance by 1 June 2022	RFO/Yes
6	Finance	Loss of Revenue	l	Uninsured / Commitment to building up earmarked reserve related to Police House.	Continue to build up reserve	Commit funding to reserve in line with budget in 2022/23	RFO/Council
7	Finance	Legal expenses	l	Legal expenses insurance (Zurich Policy No YLL-2720839733) Renewal 1 June 2022 Limit £100,000	None	Renew Insurance by 1 June 2022	RFO

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8	Finance	Precept / Inadequate / Not applied for / Not received	I	Regular Budget Monitor reported and scrutinized at Council, Clerk to apply for and report on precept to Council.	None	Set draft budget and precept at meeting (10 Nov 22), Precept applied for 15/1/22	Clerk / Council
9	Finance	Inadequate records financial irregularities	I	Crosby Ravensworth Parish Council – Financial Regulations and Standing Orders to be reviewed during 22/23	None	Adequate Provision	Clerk / Council
10	Finance	Inadequate Checks / Bank Errors / Loss of Cheques / Unnecessary Charges	I	Procedures adopted for 3 monthly reconciliation to bank. Cllr Raine appointed to inspect and check the bank reconciliation on a quarterly basis and sign off on reconciliation statements/report issues of concern to the council	None	Adequate Provision	Council Clerk/RFO
11	Finance	Remuneration and RTI PAYE errors	I	C Mitchinson and Co, Kendal employed to process Payroll	None	Adequate Provision	Clerk / Council / RFO
12	Finance	VAT	I	The PC has control procedures in place to ensure the reclaim of VAT (reclaimed Dec 21)	None	Adequate Provision	Council Clerk/RFO
13	Persons	Loss or injury to members of the public	I	Public Liability Insurance (£12,000,000) (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	Update MMVG Risk Assesment (Feb 2021)	Renew Insurance by 1 June 2022	Clerk
14	Persons	Injury to employees while carrying out council duties	I	Employers Liability Insurance (£10,000,000) (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	None	Renew Insurance by 1 June 2022	Clerk

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15	Persons	Assault Clerk, Volunteers or Councillors whilst on Council Business	I	Death, Loss of limb, sight, personal total disablement £500,000 per person, £2,000,000 per incident. (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	None	Renew Insurance by 1 June 2022	Clerk
16	Persons	Maulds Meaburn Recreation Ground and elsewhere on parish land - Tree Hazards	I	Costs to be met from Sale of Timber/Revenue Budget/Maulds Meaburn Recreation Ground Trust. Annual Inspection.	Share Knowledge and responsibility, develop relationship with Yorkshire Dales National Park.	Instruct Tree inspection during winter each year.	Clerk / Council
17	Persons	Course of the Lyvennet Beck including MMVG	I	Separate Risk Assessment maintained updated in year	None	No	Clerk / Councillors
18	Persons	Councillors / Clerk actions which affect the standing of the Parish Council and trust of community	1	Code of Conduct adopted 5 August 2021 (068/19). Amendment on agenda for 4 Apr 22	None	Review of Policies annually	Clerk / Council
19	Persons	Ability of Parish Council to continue to operate legally and liaise with community during pandemic	I	Subject to amendment of The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 Continuing use of video conferencing, email and website along with continued agenda / minute posting to village noticeboards (to operate when required)	Consider infectious disease policy establishing a scheme of delegation.	Council	Clerk / Council

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20	Persons	Watercourses generally	I	Increase in speed and depth of watercourses after heavy or prolonged rain / waterbourne diseases/ leading to drowning, infection and illness	No further measures proposed. Common land cannot be fenced.	<b>Annual Review of Lyvennet Beck Risk Assessment (1 Feb 2021, 128.20)</b>	Footpaths/crossings YDNPA. EA responsibility otherwise
21	Property	3 Stone village shelters, Play Equipment 3 Swings	I	Insure for £48,515.62 (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	None	Renew Insurance by 1 June 2022	Clerk / Council
22	Property	Land and Premises (legal) Loss of knowledge	I	Death, Loss of limb, sight, personal total disablement £10,000,000. (Zurich Policy No YLL-2720839733) Renewal 1 June 2022	Wherever possible move any informal access arrangements to Licences.	No	Chairman, Council, Clerk/RFO
23	Property	Damage to notice boards	I	Repair costs to be met from revenue budget	None	No	
24	Property	Police House (Maintenance and Betterment)	h	Repair and maintenance costs to be met from earmarked reserve established in 2014 Budget (Minute 073/13) Current Balance 31/12/21 £7053.96	Increase balance as agreed at budget setting and review adequacy of reserves.	Review adequacy of contingency at next budget setting.	Clerk / Council
25	Property	Police House (Loss or Damage to buildings)	I	(Zurich Policy No YLL-2720839733) Buildings Insured against a rebuild cost of £388,071.04. Renewal 1 June 2022.	None	No	Clerk/Council
26	Property	Parish Archive	I	(Zurich Policy No YLL-2720839733) Buildings Insured against a rebuild cost of £200,897.38. Contents £5,821.56. Renewal 1 June 2022.	None	No	Clerk/ Council
27	Property	Holly Cottage (Loss or damage to buildings)	I	(Zurich Policy No YLL-2720839733) Buildings Insured against a rebuild cost of £450,000. Renewal 1 June 2022.	None	No	Clerk/Council