

9<sup>th</sup> May 2022 – Annual Meeting of Crosby Ravensworth Parish Council

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

[www.crosbyravensworthparish.org.uk](http://www.crosbyravensworthparish.org.uk)

Clerk to the Council: Jayne Bradbury

Communication to: [clerk@crosbyravensworthparish.org.uk](mailto:clerk@crosbyravensworthparish.org.uk).

At Crosby Ravensworth Village Hall starting at 7:30pm

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Councillors: Present. Cllr D Hewitt, Cllr J Raine, Cllr V Holroyd, Cllr D McCall, Cllr A Beatham

J Bradbury (Clerk)

Members of the public present: 6

- 005/22 Welcome**  
All attendees were welcomed to the meeting
- 006/22 Election of Chairman.**  
David Hewitt was unanimously elected Chairman for the year
- 007/22 Election of Vice Chairman.**  
Debbie McCall was unanimously elected Vice-chair for the year
- 008/22 Clerk/RFO**  
Jayne Bradbury's (nee Mitchell) appointment as Clerk and RFO was unanimously approved.
- 009/22 Internal Auditor**  
Rachael Little's appointment as Internal Auditor was unanimously approved.  
Chairman has received notification of Rachael Little's resignation wef Apr 23.
- 010/22 Inspection of Bank Reconciliations**  
Cllr McCall was appointed to inspect bank reconciliations on a quarterly basis.
- 011/22 Calendar of Future meetings**  
9 May 22 | 13 Jun 22 | 1 Aug 22 | 5 Sep 22 | 3 Oct 22 | 7 Nov 22 | 5 Dec 22 | 9 Jan 23 | 6 Feb 23 | 6 Mar 23 | 17 Apr 23. Agreed.
- 012/22 Review of Appointments**  
Cllr Holroyd appointed as CRVH representative.  
MMVI representative to remain vacant until casual vacancies are filled.
- 013/22 Internal Audit**  
Internal Auditor's Report and Certificate (AGAR) approved.
- 014/22 4<sup>th</sup> Quarter and Full Year Accounts**  
4<sup>th</sup> Quarter and Full Year Payments and Receipts approved.
- 015/22 Statement of Variances**  
Statement of Variances approved.

Chairman's signature and date

**016/22 Certificate of Exemption**

The Council authorized Chairman and Clerk to add wet signatures and minute reference to Certificate of Exemption from Audit.

**017/22 Annual Governance and Accountability Return**

The Council authorized Chairman and Clerk to add wet signatures and minute reference and approved publication of the Annual Governance Statement.

**018/22 Annual Governance and Accountability Return**

The Council authorized Chairman and Clerk to add wet signatures and minute reference and approved publication of the Accounting Statements.

**019/22 Public Rights**

The Council authorised the Clerk to publish the Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

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