

9th May 2022 – Ordinary Meeting of Crosby Ravensworth Parish Council

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

www.crosbyravensworthparish.org.uk

Clerk to the Council: Jayne Mitchell

Communication to: clerk@crosbyravensworthparish.org.uk.

At Crosby Ravensworth Village Hall starting at 7:30pm

Councillors: Present. Cllr D Hewitt, Cllr J Raine, Cllr A Beatham, Cllr V Holroyd,
Cllr D McCall

J Bradbury (Clerk)

Members of the public present: 6

- 019/22 **Welcome**
Chairman welcome all attendees
- 020/22 **Apologies**
Nil
- 021/22 **Co-opting New Council Member**
Diane Ridgway was unanimously co-opted as Cllr.
- 022/22 **Declaration of Interest**
Nil
- 023/22 **Exclusion of press and public**
No requirement to exclude press or public.
- 024/22 **Minutes**
Minutes from 4th April 2022 meeting were authorized to be signed and dated by
Chair. AGREED
- 025/22 **Public Participation**
1 x Member of the public praised the Council for all its hard work over the past
year.
- 026/22 **Chairman's Announcement**
Nil
- 027/22 **Correspondence**
An issue with the Police House bathroom and roof were raised. Chairman to
seek 3 x quotes for the necessary work to be completed. Agreed.
Planning Application E/03/24 had been received after the agenda was set. Clerk
to seek an extension from YDNP. Agreed.
- 028/22 **Planning**
E/03/65C and E/06/65D/LB.
Council to support both. Agreed.

Chairman's signature and date

- 029/22 Queen's Jubilee Plans**
Cllr McCall has submitted application for grant from Eden District Council.
Chairman has ordered Jubilee Bench.
Cllr McCall has ordered 60 x commemorative water bottles.
As additional analysis on number of children in Parish due to receive a water bottle remains on-going, it was agreed that sufficient additional bottles could be purchased to meet demand and to maximize bulk buying cost efficiencies and reduce delivery charges. Any excess bottles would be sold. Agreed.
- 030/22 Standing Orders**
Amendment to Standing Orders to be adopted. Agreed.
- 031/22 Policy Documents**
Clerk to update contact details at which point the following governance docs to be adopted –
Press, Media and Comms Policy
Data Protection Policy
Freedom of Information Policy
Financial regs
Complaint's procedure.
Agreed
- 032/22 Risk Assessment**
Clerk to include south facing slide on CR PlayArea on 22/23. Agreed.
Once included, policy to be adopted. Agreed.
Clerk to contact Zurich to discuss insurance from 1 Jun 22. Agreed.
- 033/22 Asset Register**
Clerk to include laptop and printer to asset register for 22/23. Agreed.
Once included, policy to be adopted. Agreed.
- 034/22 Crosby Ravensworth Charities**
Renominate trustees (Mrs M Jarvis, Mrs J Winder and Mr G Bowness) for 4-year period for Crosby Ravensworth Charities. Chair to verbally inform Charities Clerk before next Charities meeting on 11 May. Agreed.
- 035/22 Code of Conduct Training**
Clerk to book Cllrs on Code of Conduct trg on dates of their choice. Agreed.
- 036/22 Finance**
CALC Membership. Agreed.
Police House. Clerk to look into annual rent increase for 22/23. Agreed.
Holly Cottage. Opening of trade accounts. Agreed.
Payment of Code of Conduct training, Agreed.

May 9th, 2022, Ordinary Meeting of Crosby Ravensworth Parish Council

Chairman's signature and date