

Rachael Little MAAT AATQB
Row End Farm, Soulby, Kirkby Stephen, Cumbria. CA17 4PL

T: 017683 72530
M: 07896 840 320
E: rachlittle74@gmail.com

8th May 2023

To. Chairman, Crosby Ravensworth Parish Council
Cc: Clerk, Crosby Ravensworth Parish Council

For the attention of Crosby Ravensworth Parish Council

Internal Audit Q3 & Q4 2022/2023

I was presented with **Q3** (1st October – 31st December 2022) and **Q4** (1st January – 31st March 2023) accounting records, prepared by the RFO.
Files were prepared by Felicity Lynch (Clerk).
Bank statements for The Cumberland Building Society and Penrith Building Society passbooks were present.

Also present was a bank reconciliation spreadsheet, prepared by the RFO – For each quarter.
Transactions are filed in numerical order, with a number reference stated on each invoice.

I checked transactions against the records prepared showing income/expenditure.

Summary- Period to 31/03/2023

<i>Cumberland</i>	<i>£114,750.09</i>	<i>(last transaction for period dated 31.03.23)</i>
<i>PBS 2201-00159-7</i>	<i>£12,679.29</i>	<i>(last transaction for period dated 30.06.22)</i>
<i>PBS 2201-00158-6</i>	<i>£9,605.66</i>	<i>(last transaction for period dated 30.06.22)</i>
<i>PBS 2201-00180-4</i>	<i>£21,246.02</i>	<i>(last transaction for period dated 15.02.23)</i>
Total Funds	£158,281.06	

Annual Governance & Accountability Return 2022/2023

The following items were not covered:

F. The Council does not operate 'petty cash'. No coverage is therefore required.

K. The council did certify itself as exempt from Limited Assurance Review. No coverage is therefore required.

This concludes my report for this six-month period.

Rachael Little MAAT AATQB