

CROSBY RAVENSWORTH PARISH COUNCIL – WORKING FOR THE COMMUNITY

Clerk: Naomi Callaghan, The Archives, Crosby Ravensworth, Penrith, CA10 3HY

clerk@crosbyravensworthparish.org.uk,

www.crosbyravensworthparish.org.uk.

6th July 2026 Ordinary Meeting Minutes of Crosby Ravensworth Parish Council held at Crosby Ravensworth Village Hall starting at 7pm.

Councillors	Chair	Cllr J Raine
	Vice-Chair	Cllr D McCall
		Cllr E Brewer
		Cllr C Bowe
		Cllr S Smith
Clerk		Naomi Callaghan
Members of Public Present		5

Meeting Minutes

20/26	Apologies None.
21/26	Minutes of the last Crosby Ravensworth Parish Council Meeting Cllrs agreed to signed the minutes of the 5 th May 2026 as a true and accurate record.
22/26	Declarations of Interest/requests for dispensation JR, CB, DMc and SS all declared an interest in the CR Show Grant application. Cllrs agreed to a dispensation. EB declared an interest in the Keepers Cottage planning application.
23/26	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) Cllrs agreed that 12.3 and 20.2 would be excluded for discussion.
24/26	Public Participation A member of the public challenged the decision to fell the Beech Tree (T4) in MM. The parishioner is not prepared to pay £130.00 for the FOI request application but would like the tree to be reviewed in the autumn for honey fungus and the decision to fell reversed should there be none. Cllrs informed the public that the decision had already been made to review the tree in September.
25/26	Local Councillor Report - Cllr Neil McCall All green bins must have a sticker now or they will not be collected; new subscriptions are still open should residents change their minds. There is a New Eden Plan to be published. W&F have a new Street Light policy; to be discussed at item 19.
26/26	Clerk's Report Clerk verbally reported to the meeting.
27/26	Planning Applications Cllrs noted letter received re: E/03/23F - Crake Trees and Cllrs discussed application 2026/0916/FPA - Keepers Cottage. Cllrs have no objections to the plans.
28/26	Councillor Recruitment Cllrs agreed to advertise the vacancy on the noticeboards, online and in the Link.
29/26	Finance 29/26/1. Cllrs noted and considered the following payments:

JE Raine

7-09-26

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Date	Payee	Payment Method	Budget Head	Amount
07/07/26	D. McCall	Bank transfer	Spray Paint for Wood	£21.97
07/07/26	J. Raine	Bank transfer	Councillor Expenses - Printer Ink	£29.29
07/07/26	PFK	Bank transfer	Asset Valuation	£954.72
07/07/26	Waterplus Bill	Bank transfer	Archives	£19.88
07/07/26	N. Callaghan	Bank transfer	Clerk Expenses	£75.59
28/07/26	N. Callaghan	Standing Order	Clerk Salary	£720.20

29/26/2. Cllrs noted the balances at the bank as of 1st July 2026Cumberland Current Account: **£13,310.65**Penrith Building Society Housing Account: **£6,903.84**Penrith Building Society General Reserve Account: **£11,139.55**Maulds Meaburn Recreation Ground Trust Account: **£856.61****29/26/3.** Cllrs noted the ongoing progress moving the Parish Council banking to Unity Trust Bank.**30/26 Tilery Cottage**

Cllrs discussed the licence with the owners who attended the meeting at the Cllrs invitation. The mortgage companies will not grant a mortgage to prospective buyers based on such a short lease. They require the licence to have at least 30 years. The oil tank and half the garage are on the licenced land. Cllrs discussed a 30yr licence with a payment review. JR proposed to grant a 30 year licence with a review after 15 years; seconded by CB. Amendment by EB; that the increase in payment is not to exceed a 50% increase. Agreed by all Cllrs.

31/26 Parish Houses**32/26/1.** Cllrs noted that outstanding plumbing work has been completed at The Old Police House and the invoice to R. Norfolk has been paid.**32/26/2.** Cllrs discussed the repair required to the wall at Holly Cottage. Cllrs agreed to repair the 10m section of the wall. NC to write a letter to neighbouring property to inform him of the repairs required to the wall should be wish to discuss the work. JR to look into quotes for the work.**32/26/3.** Cllrs reviewed the annual rents for the Old Police House and Holly Cottage. Cllrs agreed a 3% increase on the current rents. Letters to be sent to both tenants. Further letter to be sent to Holly Cottage re: 2025 rents.**32/26 Archives**

Cllrs discussed the Archives and decided on two actions; first to write to the current volunteers to ask them what their forward plan is for the Archives. Then to have a public consultation on the archives to see what the Parish would like to see happen to the Archives; proposed by CB; seconded by DMc.

33/26 Play Area

Cllrs noted the new signs to restrict bikes and dogs from entering the play area; thanks expressed to SS for installing the signs.

34/26 Life Buoy

Cllrs discussed the installation and costs of a life buoy in front of Elizabeth Cottages. Cllrs agreed to purchase a lifebuoy with a 30m rope and housing case. SS and EB volunteered to install the buoy.

35/26 Parish Benches**35/26/1.** Cllrs discuss the maintenance of the benches and response received from Drew Woodward. Cllrs agreed to ask for volunteers from the community to maintain the benches.**35/26/2.** Cllrs agreed to add the Queen's Platinum Jubilee bench to the Asset register.**36/26 Grant Money Funds**

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	Cllrs discussed the applications for the grant application. Cllrs agreed to fund the application from CR Show to fund 30 chairs and to fund a laptop for the use of the secretary of the show up to the value of £400.00. Funds to be released upon presentation of a receipt.
37/26	IT and Data Security Policy Cllrs to review a draft policy and ratify at the September meeting.
38/26	Correspondence 38/26/1. Cllrs discussed the email received regarding footway lighting in Crosby Ravensworth. Cllr N Mcall reported that W&F have checked the lamps in the village and all of them are still connected to the electricity. 5 of these lamps could be turned back on should the community wish them to be. Cllrs discussed having a consultation on the streetlights and what, if any, the residents would like to be relight. NC to contact Peter Thornton to ask what he can elaborate with regards to the running of the streetlights and invite him to the next PC meeting. 38/26/2. Cllrs noted no other correspondence has been received not on the agenda. JR proposed a 15minute time extension to the meeting; Cllrs agreed.
39/26	MMRGT 39/26/1. Cllrs discussed the wayleave for Stepping Stones and parking on the green. Cllrs agreed to send a letter to the resident to request that he does not park on the VG. 39/26/2. Cllrs discuss wayleaves for all properties and agreed to contact Sam McAlister to see if a generic licence could be drafted for all properties that require a licence. 39/26/3. Cllrs discussed quotes received for the outstanding wood lots and accepted a bid for £84.00 for the remaining piles. NC to contact successful bidder. 39/26/4. Cllrs discussed the quote received from N. Barnes for £460.00 and agreed to move forward with the quote. JR to contact N. Barnes.
40/26	Clerk Annual Leave Cllrs agreed to review and approve Annual Leave request for August.
41/26	Next Parish Council Meeting Dates Cllrs noted the date for next meeting - 7th September 2026 - 2nd November 2026 - 4th January 2027 - 1st March 2027

Signed by *JK Raine*

Date *7-09-2026*